

CONSENT AGENDA

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank NOW ASB - GENERAL NOW						
03/20/2024	NOW	39037	PR	AFLAC	AFLAC WWWQ	434.18
03/20/2024	NOW	39038	AP	10575	VISA	115.00 V
03/20/2024	NOW	39039	AP	10596	T-LINE EMERGENCY VEHICLES	73,000.00 V
03/20/2024	NOW	39040	AP	10575	VISA	115.00 V
03/20/2024	NOW	39059	AP	10596	T-LINE EMERGENCY VEHICLES	74,000.00 V
03/20/2024	NOW	39060	AP	10596	T-LINE EMERGENCY VEHICLES	73,000.00
03/21/2024	NOW	39061	AP	10324	MENARDS	627.79
03/21/2024	NOW	39062	AP	10575	VISA	115.94
03/21/2024	NOW	39063	AP	10597	MIKE BAKER	1,200.00
03/25/2024	NOW	39071	PR	AFLAC	AFLAC WWWQ	434.18
03/25/2024	NOW	39072	AP	0032	WEST SHORE FIRE	10,806.00
03/25/2024	NOW	39073	AP	0627	ELK RAPIDS NEWS	1,526.60
03/27/2024	NOW	39074	PR	PENSION	ALERUS FINANCIAL	6,132.81
03/27/2024	NOW	39075	AP	0706	W.S. DARLEY & CO	13,645.80
03/27/2024	NOW	39076	AP	10598	TRAVERSE CITY COATINGS	11,340.00
04/13/2024	NOW	39077	AP			0.00 V
04/01/2024	NOW	39078	PR	MCALL ATT	ROSI & GARDNER, PC	1,299.57
04/01/2024	NOW	39079	AP	0026	GREAT LAKES ENERGY	223.65
04/01/2024	NOW	39080	AP	0026	GREAT LAKES ENERGY	1,603.81
04/01/2024	NOW	39081	AP	0278	CHARTER COMMUNICATIONS	259.96
04/01/2024	NOW	39082	AP	0654	PRIORITY HEALTH	5,479.25
04/01/2024	NOW	39083	AP	10043	AD ASSESSING INC	2,530.00
04/01/2024	NOW	39084	AP	10161	AT&T MOBILITY	142.91
04/01/2024	NOW	39085	AP	10228	ALERUS FINANCIAL	950.00
04/01/2024	NOW	39086	AP	10306	STANDARD INSURANCE COMPANY	179.94
04/01/2024	NOW	39087	AP	10328	DTE ENERGY	983.85
04/01/2024	NOW	39088	AP	10500	AMERITAS INSURANCE CORP.	84.80
04/01/2024	NOW	39089	AP	10513	SALOON CREEK FARMS	1,700.00
04/01/2024	NOW	39090	AP	10524	DELTA DENTAL	447.15
04/01/2024	NOW	39091	AP	10551	EMERGENCY VEHICLES PLUS	35,000.00
04/16/2024	NOW	39092	AP	0678	ACCUMED BILLING, INC.	653.54
04/16/2024	NOW	39093	AP	10561	ANAVON TECHNOLOGY GROUP	244.76
04/16/2024	NOW	39094	AP	0021	ANTRIM COUNTY TREASURER	86.17
04/16/2024	NOW	39095	AP	0660	BECKETT & RAEDER, INC	741.90
04/16/2024	NOW	39096	AP	0001	CONSUMERS ENERGY	51.19
04/16/2024	NOW	39097	AP	10136	CONTINENTAL LINEN SERVICE	54.12
04/16/2024	NOW	39098	AP	10497	ELECTION SOURCE	276.98
04/16/2024	NOW	39099	AP	0627	ELK RAPIDS NEWS	429.00
04/16/2024	NOW	39100	AP	10494	GFL ENVIRONMENTAL	206.44
04/16/2024	NOW	39101	AP	0017	GILL-ROY'S COMPLETE HARDWARES	39.97
04/16/2024	NOW	39102	AP	0360	HUTSON	311.76
04/16/2024	NOW	39103	AP	10201	ISENHART ELECTRIC, LLC	4,628.65
04/16/2024	NOW	39104	AP	0604	JANINE'S COTTAGE CARE	1,350.00
04/16/2024	NOW	39105	AP	10052	KCI/KENT COMMUNICATIONS	1,000.00
04/16/2024	NOW	39106	AP	0670	LARK LAWN & GARDEN	424.45
04/16/2024	NOW	39107	AP	0213	MCCARDEL CULLIGAN WATER COND.	101.00
04/16/2024	NOW	39108	AP	10463	MSU	250.00
04/16/2024	NOW	39109	AP	10433	PARKER HARVEY PLC	3,599.86
04/16/2024	NOW	39110	AP	10477	STRANGE SECURITY, LLC	840.00
04/16/2024	NOW	39111	AP	10444	SUE SARIN	462.93
04/16/2024	NOW	39112	AP	10599	THE TROPHY TROLLEY	44.00
04/16/2024	NOW	39113	AP	10209	XEROX FINANCIAL SERVICES LLC	610.20
03/20/2024	NOW	DD7065(A)	PR	151	BOWMAN, CHARLES	151.98
03/20/2024	NOW	DD7066(A)	PR	118	BOYCE, REBECCA	1,901.53
03/20/2024	NOW	DD7067(A)	PR	0128	BRANDING, SHANNA	2,141.80
03/20/2024	NOW	DD7068(A)	PR	108	COOK, ROBERT	2,185.96
03/20/2024	NOW	DD7069(A)	PR	0108	DAVIDSON, ALLEN	537.26
03/20/2024	NOW	DD7070(A)	PR	88	HAWKINS, VIRGINIA	238.03
03/20/2024	NOW	DD7071(A)	PR	64	JENEMA, AMY	121.61
03/20/2024	NOW	DD7072(A)	PR	113	LALONE, VERNON	264.37
03/20/2024	NOW	DD7073(A)	PR	0028	MARTEL, ALAN	205.68
03/20/2024	NOW	DD7074(A)	PR	9011	MCCALL, JOHNNY	2,131.40
03/20/2024	NOW	DD7075(A)	PR	83	MCCULLEN, ALAN	384.21
03/20/2024	NOW	DD7076(A)	PR	2233	MERCHANT, JASON	398.08

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
03/20/2024	NOW	DD7077 (A)	PR	2876	MERCHANT, MARY	220.24
03/20/2024	NOW	DD7078 (A)	PR	96	MICKLATCHER, CHRISTOPHER	1,794.84
03/20/2024	NOW	DD7079 (A)	PR	3662	PETERSEN, JACQUELINE	431.21
03/20/2024	NOW	DD7080 (A)	PR	78	SCHROEDER, THEODORE	2,027.39
03/20/2024	NOW	DD7081 (A)	PR	0068	SCHULTZ, SHARON	964.42
03/20/2024	NOW	DD7082 (A)	PR	0112	SEHL, JENNA	375.62
03/20/2024	NOW	DD7083 (A)	PR	1507	SIMUNDIC, MATTHEW	1,664.77
03/20/2024	NOW	DD7084 (A)	PR	79	STONE , DONNOVAN	1,600.29
03/20/2024	NOW	DD7085 (A)	PR	0092	VINCENT, LISA	1,730.53
03/20/2024	NOW	DD7086 (A)	PR	0106	WINDIATE, KATHY	797.52
03/20/2024	NOW	DD7087 (A)	PR	127	WYNKOOP, CHERYLL	208.13
04/03/2024	NOW	DD7088 (A)	PR	151	BOWMAN, CHARLES	184.34
04/03/2024	NOW	DD7089 (A)	PR	118	BOYCE, REBECCA	1,965.66
04/03/2024	NOW	DD7090 (A)	PR	0128	BRANDING, SHANNA	2,220.93
04/03/2024	NOW	DD7091 (A)	PR	116	CARLETON, LORA	154.17
04/03/2024	NOW	DD7092 (A)	PR	150	CLARKE, JEFFREY	110.13
04/03/2024	NOW	DD7093 (A)	PR	0108	DAVIDSON, ALLEN	894.42
04/03/2024	NOW	DD7094 (A)	PR	0075	DAVIDSON, WENDY	508.30
04/03/2024	NOW	DD7095 (A)	PR	0163	DAWSON, JEFFERY	50.09
04/03/2024	NOW	DD7096 (A)	PR	133	ELLISON-COATS, LORRY	110.13
04/03/2024	NOW	DD7097 (A)	PR	681	GRAVES, GAVIN	38.30
04/03/2024	NOW	DD7098 (A)	PR	87	HAWKINS, ROBERT	26.10
04/03/2024	NOW	DD7099 (A)	PR	88	HAWKINS, VIRGINIA	361.16
04/03/2024	NOW	DD7100 (A)	PR	80	LANE, KEVIN	1,396.46
04/03/2024	NOW	DD7101 (A)	PR	0028	MARTEL, ALAN	212.47
04/03/2024	NOW	DD7102 (A)	PR	9011	MCCALL, JOHNNY	1,302.08
04/03/2024	NOW	DD7103 (A)	PR	83	MCCULLEN, ALAN	395.45
04/03/2024	NOW	DD7104 (A)	PR	2233	MERCHANT, JASON	102.95
04/03/2024	NOW	DD7105 (A)	PR	96	MICKLATCHER, CHRISTOPHER	2,000.57
04/03/2024	NOW	DD7106 (A)	PR	62	PAULOSKY, RONALD	212.75
04/03/2024	NOW	DD7107 (A)	PR	3662	PETERSEN, JACQUELINE	347.41
04/03/2024	NOW	DD7108 (A)	PR	78	SCHROEDER, THEODORE	2,293.42
04/03/2024	NOW	DD7109 (A)	PR	0068	SCHULTZ, SHARON	1,010.10
04/03/2024	NOW	DD7110 (A)	PR	0112	SEHL, JENNA	404.30
04/03/2024	NOW	DD7111 (A)	PR	1507	SIMUNDIC, MATTHEW	1,686.21
04/03/2024	NOW	DD7112 (A)	PR	79	STONE , DONNOVAN	2,163.50
04/03/2024	NOW	DD7113 (A)	PR	69	SUMERIX, GREGORY	68.40
04/03/2024	NOW	DD7114 (A)	PR	0228	VELDING, MICHAEL	172.67
04/03/2024	NOW	DD7115 (A)	PR	0092	VINCENT, LISA	1,745.16
04/03/2024	NOW	DD7116 (A)	PR	3765	WALKER, DENISE	110.13
04/03/2024	NOW	DD7117 (A)	PR	0106	WINDIATE, KATHY	804.51
04/03/2024	NOW	DD7118 (A)	PR	0216	WYNKOOP, JEFFERY	56.35
03/20/2024	NOW	EFT499 (E)	PR	IRS	IRS	7,442.27
03/20/2024	NOW	EFT500 (E)	PR	STATE	STATE OF MICHIGAN	2,519.38
04/03/2024	NOW	EFT501 (E)	PR	IRS	IRS	7,803.45

Total of 109 Checks:

Less 5 Void Checks:

Total of 104 Disbursements:

397,135.70

147,230.00

249,905.70

CASH SUMMARY BY ACCOUNT FOR TORCH LAKE TOWNSHIP
FROM 03/01/2024 TO 03/31/2024
FUND: 101 151 204 206 208 210 212 701
CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 03/01/2024	Total Debits	Total Credits	Ending Balance 03/31/2024
Fund 101	GENERAL FUND				
001.000		150.00	0.00	0.00	150.00
002.000	MONEY MKT. ACCT	700,672.09	60,797.75	360,000.00	401,469.84
002.004	MI CLASS	335,280.30	361,859.17	0.00	697,139.47
002.011	ASB-PARK SAV	351.50	0.66	0.00	352.16
004.000	CIB-ASB	98,102.42	404,596.53	459,001.72	43,697.23
	GENERAL FUND	1,134,556.31	827,254.11	819,001.72	1,142,808.70
Fund 151	CEMETERY TRUST FUND				
002.000	MONEY MKT. ACCT	77,457.99	1,764.88	0.00	79,222.87
Fund 204	TWP. ROAD FUND				
002.000	MONEY MKT. ACCT	51,755.94	15,190.01	0.00	66,945.95
002.004	CIB- MI CLASS	1,659.42	7.69	0.00	1,667.11
	TWP. ROAD FUND	53,415.36	15,197.70	0.00	68,613.06
Fund 206	FIRE FUND				
002.000	MONEY MKT. ACCT	512,995.99	26,843.26	338,659.74	201,179.51
002.005	CIB - MI CLASS	345,131.91	201,762.70	0.00	546,894.61
	FIRE FUND	858,127.90	228,605.96	338,659.74	748,074.12
Fund 208	PARK/RECREATION FUND				
002.000	MONEY MKT. ACCT	11,628.06	24.39	0.00	11,652.45
Fund 210	AMBULANCE FUND				
002.000	MONEY MKT. ACCT	422,764.73	34,991.83	218,720.13	239,036.43
002.008	CIB - MI CLASS	191,330.10	151,011.85	0.00	342,341.95
002.010	CIB - 53B DDA	47,147.76	8,595.93	0.00	55,743.69
	AMBULANCE FUND	661,242.59	194,599.61	218,720.13	637,122.07
Fund 212	LIQUOR ENFORCEMENT				
002.000	MONEY MKT. ACCT	40,214.00	84.30	79.02	40,219.28
Fund 701	TRUST & AGENCY FUND				
002.000	MONEY MKT. ACCT	1,015.17	1.90	0.00	1,017.07
	TOTAL - ALL FUNDS	2,837,657.38	1,267,532.85	1,376,460.61	2,728,729.62

Torch Lake Township April 2024 Zoning Report

Complaints/Violations

Name	Date reported	Complainant	Location of Complaint/Violation	Action Taken
Wilson	April 2021	pole building built before home, home never started	5505 Farrell Rd	court ordered build schedule. Last check 4.1.24 on schedule
Volkers	October	unreg vehicles, shipping crates, blight, camper-no permit	Sugar Maple Ln	awaiting appeal 7.8.24
Burrows	12.12.23	shed in setbacks	11782 West Pointe Rd	ticket issued

Special Use Permits

Permit Number	Date	Tax ID #	Property Address	Type of Development
SUP 2024-01	tbd	05-14-324-044-00	US 31	Storage Building of 52 units

Land Combinations, Divisions and Lot Line Adjustments

Application Number	Date	Tax ID #	Property Address	Type
LD24-01	3.4.24	05-14-130-022-00	1282 Leech Lane	land division

Land Use Permits

Permit / Application Number	Date	Tax ID #	Property Address	Type of Development
ZP 2024-01	1.31.24	05-14-301-018-00	507 Old Park Rd	Deck
ZP 2024-02	3.7.24	05-14-595-002-00	952 S Golden Beach	New Home/Garage
ZP 2024-03	denied	05-14-313-004-00	3910 US 31	Entryway dormer
ZP 2024-04	3.28.24	05-14-006-007-10	929 N W Torch Lake DR	Home
ZP 2024-05	4.4.24	05-14-312-042-1	12121 Dragonfly Lane	Garage Addition
ZP 2024-06	3.28.24	05-14-336-003-00	12681 Nichols Rd	Home

From the Desk of the TLTA Director Mike Bertram RN/Ted Schroeder EMS
Administrator TLTA 04/24

Finance

We remain fully staffed. We are currently the only fully staffed EMS unit in our surrounding area.
Mar run volume - 19 / ytd - 236 / previous ytd 241
Pt revenue ytd - \$101,119.21 / average per run - \$428.47
Pt billing continues to be submitted every Monday.
Payroll continues to be completed and sent in day after pay period ends
Central Dispatch run report for March attached
We are reviewing all bills greater than 90 days with AccuMed

People

All employees are up to date with chart completion
All employee credentials are current and reported to MCA
Pulsara app for communicating with hospital is improving
Use of Pulsara became mandatory Jan 1, 2024
Pulsara remains in the implementation process
Had one case review with Medical Control Authority. Went very well
No workers comp claim (work related injuries) in 23/24. Reflective of our electric auto-lift & our electric stair chair.
We continue to remind staff of proper precautions & preventive measures developed during covid.

Service

We have provided all employees with up to date protocols
New protocols went into effect January and are now implemented
Paramedic participating in MCA monthly advisory board meeting.
New Zoll monitor/defibrillator will be in service by end of April
This new monitor interfaces with Pulsara and ImageTrend (Our reporting tools)

Quality

The team continues daily/weekly inspections and brings related needs to our attention. The state reviews this at annual inspection
Auditing all EMS Run reports (both voice and written)
New State and Medical Control Policies being reviewed with staff
Implementing inventory supply closet tracker

TORCH LAKE EMS					
Month: MARCH 2024					
Torch Lake Township	12		Medical Calls		9
Mutual Aid to - TAA	7		Medical Alarms		0
Bellaire Village	1		Personal Injury Accidents (PIA)		1
Central Lake Township	3		Lift Assist		1
Central Lake Village	2		Structure Fire		0
Custer Township	1		Non-Emergency Transfers		0
Forest Home Township	0		Water Rescue		0
Kearney Township	0				
Echo Township	0				
Mutual Aid to - MMR	2				
Elk Rapids Village	0		Total Responses (Torch Lake Twp)		12
Elk Rapids Township	0				
Milton Township	2				
Mutual Aid to EJ EMS	0				
Banks Township	0				
Total Responses	21				
Mutual Aid Rec - TAA	0				



TORCH LAKE TWP. FIRE DEPARTMENT

2355 US-31 N. - P.O. Box 713, Eastport, MI 49627
Phone (231) 599-2621 - Fax (231) 264-9557

Fire Department Report – March , 2024

Fire Runs for March

- 03/03/24 – Burning complaint – S. Golden Beach Dr.
- 03/03/24 – Tree down across roadway – S. Golden Beach Dr.
- 03/05/24 – Fire alarm – Fernway Trail
- 03/06/24 – EMS Assist- Sugarbush Dr.
- 03/07/24 – Structure Fire – Elk Rapids
- 03/22/24 – Motor Vehicle accident – Barnes Rd.

Department Meetings and Training for March

- 03/06/24 – Truck & Equipment Checks
- 03/09-10 /24 – Active Shooter tactical emergency training
- 03/13/24 – Engine pump exercise / water rescue training
- 03/20/24 – Fire knowledge test and Guideline discussion
- **Fire Dept. On Duty Medical Assist**

None to report

Equipment Update

All apparatus passed equipment maintenance checks.

Respectively Submitted,

Kevin Lane, TLT Fire Chief

ANTRIM COUNTY SO
TORCH LAKE TOWNSHIP REPORT
MARCH 2024

Nature	# Events
911 CHECK	2
ALARM	3
ASSAULT (N I P)	1
BURNING COMPLAINT	1
CAR DEER ACCIDENT	5
CIVIL (NON-CRIMINAL)	1
DRIVING COMPLAINT	3
FIRE ALARM	3
FRAUD	1
GENERAL ASSIST	4
HAZARDOUS CONDITION	2
LIFT ASSIST	2
MEDICAL CALL	10
MENTAL	2
MONITOR TEST	3
OPEN DOOR	2
PERSONAL INJURY ACC	2
PHONE HARRASSMENT	1
PROPERTY DAMAGE ACC	2
PROPERTY FOUND / LOST	2
PROPERTY INSPECTION	1
SUICIDAL SUBJ	1
SUSPICIOUS VEHICLE	1
TRAFFIC STOP	12
TREE DOWN	1
WARRANT ARREST	1
WARRANT ATTEMPT	3
Total	72



Sheriff

Kevin S. Hoch

Undersheriff

George R. Lasater

Jail Administrator

Sgt. Sherry Knight

911 Sgt. Michael Gank

209 Portage Dr. Suite A

PO Box 568

Bellaire, MI 49615

Phone: (231) 533-8627

Ext. 1 Administration

Ext. 0 Dispatch

Ext. 3 Jail

Visit us online at:

www.antrimcounty.org/sheriff.asp



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"News You Can Use" from the office of Sheriff Kevin S. Hoch

APRIL 2024

911 Dispatcher Appreciation Week | April 14-20

In honor of National Public Safety Telecommunicators Week (911 Dispatcher Appreciation Week), we invite you to celebrate our "first" first responders – the incredible individuals who can control a chaotic situation using only their ears and voice. The unseen heroes of public safety!

Show your appreciation. The life-saving work of 911 dispatchers is often unseen but not unappreciated! This year, we would like to try something a little different and ask those in our County to consider "Adopting a Dispatcher." This would be a unique way for the County to show their appreciation for those who are on the other end of the phone 24 hours a day, 365 days a year. Appreciation can be shown by handwritten notes, cards, colored pictures or drawings from kids, or anything you can think of to say Thank You.

We look forward to seeing how creative the people in Antrim County can be. Adopting a Dispatcher is ideal for individual families, work/office professionals, church groups, or anyone else who would like to participate.

If you are interested in participating, please email cookn@antrimcountymi.gov and request to Adopt a Dispatcher and you will receive a respond with details.

Administrative Staff Appreciation Week April 21-27

Antrim County Sheriff's Administrative Assistants

No one is more cherished than someone who lightens the burden of another.

The Administrative Staff at the Sheriff's office are assistants for all. They provide support to our Sheriff's office staff, visitors, vendors, courts, and other agencies by handling a variety of tasks in order to ensure that all interactions between the Sheriff's Office and others are positive, effective and productive. We can't do what we do without their tireless efforts, guidance, and assistance.

Congratulations!

Congratulations Detective Sergeant Michael Cochrane on your new promotion! Sgt. Cochrane has been happily married for 19 years and has 3 sons that keep him on his toes. He has been with the Antrim County Sheriff's Office for almost 10 years, starting back in 2014. Cochrane has held several positions within the department starting as a road Deputy and gradually moved up to an undercover TNT Detective, Detective and now Sgt. Detective. Cochrane was previously employed with Cadillac PD and Clare County Sheriff's Office.





**"News You Can Use"
from the office of
Sheriff Kevin S. Hoch**

APRIL 2024

ANTRIM COUNTY



FREE 24/7 Narcan-Naloxone Available at:

Alden

Alden Community Methodist Church
Alden-Higgins General Store

Alba

Star Township Fire Department

Bellaire

Bellaire Community United Methodist Church
Butch's Tackle & Marine
Terrain Restaurant
Health Department-*inside*
Bellaire Family & cosmetic Dentistry-Rathke DDS

Central Lake

Torch Cannabis Co.
Central Lake United Methodist Church

Elk Rapids

St. Paul's Episcopal Church
Shorts Pull Barn
ER Primary Care/Munson Lab

Kewadin

Water's Edge Market Party Store

Mancelona

Mancelona- Family Resource Center
BoJacks

Rapid City

Rapid City Village Market

BE READY TO SAVE A LIFE

April
IS BOTH

**CHILD ABUSE
PREVENTION MONTH**



**Sexual Assault
Awareness Month**

We love a good competition!

Sgt. Devon Doucette and his team have decided to start a good old fashion photo contest between all of our teams and departments. We have received a handful of great photos from this team and would love to receive more. All ACSO, Please send in your photos to the Sheriff's Admin Office and join in on the fun. "The competition is on!"



**Just A Reminder: Firearms Purchase Registrations
Can Be Sent by Mail**

There are two ways to submit purchase permits for firearms:

- 1) Firearm purchase permits can be dropped off at the Sheriff's Office, now at 209 Portage, Suite A, Bellaire.
- 2) Purchase permits can also be mailed to:

Antrim County Sheriff's Office

PO Box 568

Bellaire, MI 49615

Questions? Contact the Sheriff's Office at 231-533-8627.